

Dear Parents,

The Mayor's Office of Ferencváros, District 9 of the Capital City Budapest, congratulates you on the birth of your child.

Please note that you can **pick up** your child's birth certificate and address card in person at the Civil Registry Group (Anyakönyvi Csoport) of the Mayor's Office after the 10th working day following the child's birth.

A written authorisation is required if the documents are collected others than the parents. The authorisation must include the signature, address and ID card number of two witnesses.

Address of the Civil Registry Group: H-1092 Budapest, Bakáts tér 1.

Opening hours for Clients:

Monday: 1:00 p.m. - 5:30 p.m.
Wednesday: 8:00 a.m. - 4:00 p.m.
Friday: 8:00 a.m. - 11:30 a.m.

Contact information: Phone: +36 1 215-1077 / Extensions 408,404 - Email: anyakonyv@ferencvaros.hu

The **documents required** to register the birth, which you are requested to give to the hospital employee when registering, are as follows:

- **if the mother's marital status is unmarried:** - valid ID card, address card
 - if drawn up, acknowledgement of paternity - original copy
- **if the mother is married:** - valid ID card, address card
 - a photocopy of the marriage certificate
- **if the mother's marital status is divorced/widowed:** - valid ID card, address card
 - a photocopy of the final divorce decree (or of the endorsed marriage certificate)
 - a photocopy of the former husband's death certificate
 - if drawn up, acknowledgement of paternity - original copy
- **if the parent(s) are not Hungarian citizens:** - valid passport, ID card
 - certificate of marital status (from Embassy)
 - foreign marriage certificate with certified Hungarian translation (Hungarian Office for Translation and Attestation, Budapest VI. Bajza u. 52.)
 - if you do not speak Hungarian - an interpreter

A certificate in Hungarian from the Embassy confirming the registrability of the child's foreign first name.

If the child was born using reproductive technology, please contact the registrar.

We would also like to inform you that the social security card (TAJ card) of newborn babies of Hungarian nationality will be mailed by the National Health Insurance Fund to the mother's place of residence.

For maternity benefit, family allowance, standard maternity leave and child care benefit/extended maternity leave and child care allowance, Start account, please contact the Government Windows at the Government Offices.

Sincerely, The Mayor's Office of Ferencváros, District 9 of the Capital City Budapest